

WOMEN OF THE YEAR

Summary

The Women of The Year event is held annually and is a unique opportunity to recognize the talents, commitments and achievements of women in the Regional Municipality of Waterloo. Nominations are submitted by the public for Women of the Year in 8 different categories. A separate judging panel makes the final decision on the award recipients prior to the event. The evening of the event is highlighted by a reception for all the nominees, a guest speaker, and the announcement and presentation of awards to women who best represent their categories for Women of the Year.

Responsibilities

- ✓ Coordinate the Ceremony.
- ✓ Distribute nomination forms.
- ✓ Encourage nominations from the public.
- ✓ Liaise with the major sponsor.
- ✓ Set-up the facility, including decorations.
- ✓ Attend approximately 10 meetings and work an additional 16 - 20 hours per year.

Skills

- Creativity, perseverance, planning, communications, organizational skills.
- Marketing, event planning and/or television production skills would be an asset.
- Able to work diligently to promote the event.